**STATE OF NEW JERSEY**

**DEPARTMENT OF THE TREASURY**

**DIVISION OF PROPERTY MANAGEMENT & CONSTRUCTION**

**SMALL TYPE “E” PROJECT REVIEW SUBMISSION TRANSMITTAL**

|  |  |
| --- | --- |
| TO:        | DATE:       |
| FROM:       | \* DPMC PROJECT #      |
| TELEPHONE #       | \* (PROVIDE BASE NUMBER IF INITIAL SUBMISSION) |
| FAX #       | CCE: $      | ($71,000 maximum limit) |
| E-MAIL ADDRESS:       |
| PROJECT NAME:       |
| WORK SITE LOCATION:       |
| COUNTY:       |
| DISCRIPTION OF WORK:       |
|  |
| FOLLOWING SUBMITTED FOR: |
| [ ]  INITIAL SUBMISSION | OR | [ ]  RE-SUBMISSION FOR REVIEW AS: |
| [ ]  SCHEMATIC  | [ ]  DESIGN DEVEL | [ ]  FINAL | [ ]  PERMIT | [ ]  CONSTRUCTION |
|  |
|  DOCUMENT SUBMITTED: |
| [ ]  PLANS - FULL SETS  | #       SETS PROVIDED |
| [ ]  PLANS - PARTIAL SETS  | #       SETS PROVIDED | (LIST SHEET #’s IN SPACE BELOW) |
| [ ]  SPECIFICATIONS - FULL SETS  | #       SETS PROVIDED |
| [ ]  SPECIFICATIONS- PARTIAL SETS  | #       SETS PROVIDED | (LIST SECTIONS IN SPACE BELOW) |
| [ ]  BULLETINS  | #       SETS PROVIDED |
| [ ]  ADDENDUMS  | #       SETS PROVIDED |
| [ ]  HYDRAULIC CALCULATIONS | #       SETS PROVIDED |
|  |
| [ ]  A/E RESPONSE LETTER ( MUST BE ON COMPANY LETTERHEAD) |
| [ ]  ENGINEERING REPORT(S) |
| [ ]  CALCULATIONS: | [ ]  STRUCTURAL | [ ]  ENERGY | [ ]  HVAC | [ ]  ELECTRICAL |
| [ ]  CATALOGUE CUTS | [ ]  PRIOR APPROVALS |
| [ ]  SUBMISSION CHECKLIST | [ ]  VARIATION |
| [ ]  PERMIT APPLICATION: | [ ]  COVER | [ ]  BLDG. | [ ]  FIRE | [ ]  ELEC. | [ ]  PLUMB. | [ ]  ELEV. |
| NOTES:       |

At Schematic thru Final phases, submit 2 sets of plans and specifications, and 1 copy of all other documentation.

At Permit phase, submit 5 sets of plans, specifications, bulletins, addendums and hydraulic calculations, and 1 copy of all other documentation.

Cc: Central File Form: 5/4/22 rev. 1